

Webpage – RFQ – Medical Clinic

INVITATION FOR REQUEST FOR QUOTATION

TITLE OF RFQ: ALTERATIONS TO BOORT PRIMARY CARE – MEDICAL CLINIC

BDH REF: BDH 01/18

You are hereby invited by Boort District Health (BDH) to submit a RFQ for Alterations to Boort Primary Care – Medical Clinic.

Any contract awarded following your submission will commence on the date of acceptance and is subject to the conditions in the RFQ document.

RFQ Timetable

Activity	Date
Invitation issued	Monday 29th January 2018
Compulsory Site Inspection	2:00 pm AEST, Thursday 8th February 2018. Meet at Boort District Health Reception.
Confirmation of attendance at Site Inspection	3:00 pm AEST, Wednesday 7th February 2018
End of period for questions or requests for information (section 4.2)	Tuesday 13 th February 2018
Closing Time (section 5.2)	3:00pm on Friday 23rd February 2018
Intended completion of evaluation of RFQ's	Friday 2nd March 2018
Intended execution of agreement(s)	Monday 12th March 2018

You are required to return one original and two paper copies plus 1 one complete copy on virus free USB in **editable** Microsoft Office 2007 (or later) format is to be supplied of the tender and clearly marked as such.

Digital Copies of the RFQ document can be obtained by contacting Julie Walton on email julie.walton@bdh.vic.gov.au or by phone on 03 54515200.

No RFQ's will be accepted by email or fax

RFQ must be returned to the address below in accordance with the instructions to Tenders in particular item 4, 7.1, to

Tender Box

BDH – RFQ 002/2018 Alterations to Boort Primary Care – Medical Clinic

Boort District Health

31 Kiniry Street

PO Box 2

BOORT VIC 3537

Whilst Tenders are preparing their response, questions will inevitably arise. It is requested that all queries be referred in writing to Julie Walton, Systems, Procurement and Projects Manager, email: julie.walton@bdh.vic.gov.au at the above address.

In order to allow BDH time to offer appropriate answers, Tenders must submit any queries in writing to Julie Walton by the date specified in the table above.

If BDH considers any questions or request for clarification to be of material significance both the query and the response will be posted on the BDH website at <http://bdh.vic.gov.au/about/procurement.html> in an anonymous form. It is the responsibility of the tenderers party to check this website periodically before the tender return date to check for any updates and to incorporate these updates into its tender submission.

RFQ requests requiring clarification

29.1.2018 - Nil